

Checklist for a Consular Report of Birth Abroad

The Consular Report of Birth Abroad, like a state-issued birth certificate in the United States, is primary proof of U.S. citizenship issued to a person under age 18, who was born abroad to a U.S. citizen parent(s). Parents should apply for a Consular Report of Birth Abroad at the Consular Section at their earliest convenience.

The following checklist provides a list of requirements for all applicants for a Consular Report of Birth Abroad, as well as a first-time passport. **Any application submitted without a completed checklist will be returned, and another appointment will be required.**

FORMS (DO NOT SIGN)
<input type="checkbox"/> Completed Consular Report of Birth Abroad application (Form DS-2029, available here).
<input type="checkbox"/> Completed first-time passport application (Form DS-11, available here).
CHILD
<input type="checkbox"/> Kuwaiti birth certificate
<input type="checkbox"/> Copy of Kuwaiti birth certificate
<input type="checkbox"/> English translation of Kuwaiti birth certificate (+ copy of the same)
<input type="checkbox"/> Two photographs of the child. (The photos must measure 5 cm by 5 cm (or 2 in by 2 in) and must show full frontal view of the head and shoulders against a white background. The photos should be in color.)
PARENTS
<input type="checkbox"/> Original passports for both parents
<input type="checkbox"/> Copy of both parents' passports
<input type="checkbox"/> Original marriage certificate
<input type="checkbox"/> Copy of marriage certificate
<input type="checkbox"/> English translation of marriage certificate (if in foreign language)
<input type="checkbox"/> Original or certified copies of divorce decrees or annulment decrees, plus copies, for any prior marriages of either parent (with English translations, if required);
<input type="checkbox"/> Children born to two U.S. citizen parents: Parents must provide proof that they held a residence in the United States prior to the birth of the child.
<input type="checkbox"/> Children born to one U.S. citizen parent: U.S. citizen parent must provide proof of physical presence in the United States for a period totaling five years (two of which are over age 14).
The following are commonly used to document physical presence:
<input type="checkbox"/> Previous W-2's (do not include W2s for overseas employment) <input type="checkbox"/> Military service records (i.e. DD-214) <input type="checkbox"/> School & College Transcripts
FEES
<input type="checkbox"/> \$100 or 30.000 KD – Report of Birth Abroad \$105 or 31.500 KD – Minor Passport

Note: At times, additional documentation may be required depending on the circumstances of the case.